ASK RUN GUY
WWW.ASKRUNGUY.COM

Run Travel Logistics

Use this tool to record travel logistics all in one easy to find place.
ASKRUNGUY Tip: Printing this sheet on colored paper makes it easy to locate on your trip.

Race Information

Race name _____

Distance _____

Location (Address) _____

Date _____

Race Start time _____

Race packet & bib pickup (& expo):

Time _____

Location (Address) _____

Bib # _____

Race To-Do Checklist

☐ **Pick up race packet & bib (& view expo) - see above**

☐ **Register and pay for race (amount)** $ _____

☐ **Book lodging arrangements**

Hotel / lodging name _____

Address _____

Phone number _____

e-mail or internet address _____

Confirmation number _____

Rate $ _____

Checkout time (late checkout available?) _____

☐ **Arrange travel plans - drive**

From _____ To _____

Distance (miles) _____

☐ **Arrange travel plans - fly**

Departure: Airline & flight # _____

Departure: flight date & time _____

Departure: flight arrival time _____

Return: Airline & flight # _____

Return: flight date & time _____

Return: flight arrival time _____

☐ **Reserve rental car (or shuttle / other)**

Rental car company _____

Address _____

Phone _____

e-mail or internet _____

Rate $ _____

Car make & model _____

Car return due date & time _____

Other: (shuttle name, rate, info) _____